

COMMISSION ON THE ENVIROMENT MINUTES
Commissioners Conference Room
Minutes of February 6, 2008

COE Members present were Barne Wheeler, Chairman; Marta Kelsey, Troy Hansen, Sandy Neville, Daryl Calvano, Caroline Miller, Larry Hartwick, and Frank Allen. Others present were Sue Veith and Jada Stuckert.

- I) **Call to Order:** Mr. Wheeler called the meeting to order at 7:05 p.m.
- II) **Discussion & Approval of November Meeting Minutes:** A motion was made and seconded to approve the minutes of January 9, 2008 as amended.
- III) **Continuing Business:**
 - a. **Go Green! Save Gr\$\$n Forum Update:**
 1. **Food, Beverages, Utensils, Service:** Ms. Veith stated she has taken care of all these items.
 2. **Advertising, Final Push:** Mr. Wheeler stated he would call the contact for Wildewood. Ms. Kelsey stated it would be nice to have one of the newspapers interview one of the vendors for further advertising. Mr. Calvano stated he would have his PIO office make a call to the newspapers. It was decided that the list of sponsors would be separated into two different categories on the greensomd.com website. Businesses who have donated items will be listed as sponsors and businesses that are setting up an exhibit will be listed as exhibitors. If a business is doing both they will be listed once under each category.
 3. **Forum Execution, PA System, MC, Raffle, Clean-up:** Mr. Wheeler stated he would ask Ms. Blake about the PA system as he recalls she stated she could provide one for the event. Ms. Kelsey stated as attendees entered they would be asked to fill out an index card with their name and address for the raffle. A large bowl will be used for the raffle cards and one card will be drawn at various times of the day to give away the donated items. It was decided Ms. Miller would contact everyone on the media list to see if they would be willing to run a piece on the forum. The board decided each member would help clean up and Ms. Kelsey would contact the airport to see if they would sweep and mop the floor.
 4. **Other:** Mr. Wheeler reminded everyone that this forum was supposed to be dedicated to Nancy Smith. Mr. Hartwick stated he would make up a program with a list of exhibitors and the dedication to Ms. Smith. The board continued the discussion of the program and decided it would be better to pre-determine when each presentation would be given so that it could be printed ahead of time in the program and listed on the website. It was determined that the whiteboard could be used for any changes to the printed program.
 - b. **Discussion of COE Comments on Adequate Public Facilities Proposal:** The board reviewed the draft letter and made typo corrections. Mr. Wheeler stated he would like to add a sentence stating the BOCC needs to address the 50% overcrowding at the legislative level. The board did not agree with this stating it needed to be addressed in a separate letter. Mr. Wheeler stated he would make the proper amendments to the letter email it for further review as well as call Jeff Jackman regarding the timeline for submission of the letter.

- c. **Critical Area Review:** It was decided Ms. Veith would give a presentation at the meeting in March which would be televised. Mr. Wheeler stated after the board hears the presentation the board should consider having the following questions answered.
 - 1. Who is on the Critical Area Commission? What are their jobs and interests?
 - 2. What are the rules of the Critical Area?
 - 3. What are the standards for a variance in the Critical Area and what are their legal implications?
 - 4. How are violations inspected in the Critical Area?
 - 5. How are the inspections enforced in the Critical Area?
- d. **Discussion of MDE Reply to Commissioners on Water Supply Concerns:** Mr. Wheeler recommended postponing this discussion until after the WPTF has had a chance to review the letter and make their suggestions.
- e. **Land Subsidence Update:** Mr. Allen stated he would contact Mr. Bolton in regards to this matter and update the board at the next meeting.
- f. **Commercial Recycling:** It was decided to schedule a presentation in April and have the presentation televised.

IV) **New Business:**

- a. **Concerned Citizen Pegg Road Town Home Environmental Concern:** After discussion it was decided that the citizen could contact the Health Department to inspect the dumpster area and Mr. Wheeler would contact Katherine McCarthy at DNR regarding the endangered frog.
- b. **Table of Equivalent Dwelling Units Advisory Committee:** This table explains the way all commercial establishments are converted to dwelling units. Mr. David Kelsey will attend these meetings and return to brief the WPTF and COE.
- c. **Stormwater Management Initiative – Statewide & Potomac River Association:** Mr. Wheeler stated the Potomac River Association is utilizing \$3,000 to train people to inspect stormwater management systems.
- d. **Affordable Housing in St. Mary's County:** Mr. Wheeler stated Ms. Karen Everett sent him two projects which have a price range of \$159,000 - \$200,000.
- e. **Other**

V) **Announcements**

Susan Blake's Outstanding Issues

- a. **Presentation Schedule:** It was decided that Ms. Kelsey will check people in as they arrive and assign them a time slot that will be handwritten on a white board at the forum.
- b. **Time Limit for Presenters:** It was decided that each presenter would be allowed 20 minutes for their presentation and Ms. Blake needs to get more information from the presenters regarding their timeslots.
- c. **Presenting Areas:** It was decided there would only be one area for presentations as the second area will be used to set up the food tables.
- d. **Booth Areas:** Booth areas are confirmed at 6' x 5'.

- e. **Set-up Time:** Ms. Kelsey will call the airport to make sure we can set up on Friday evening and show up at 8:30 a.m. on Saturday.
- f. **Information Sheet/Program:** Mr. Wheeler stated he would put something together and run it by Ms. Blake prior to send out to the rest of the board.
- g. **Spread the Word:** The board discussed this under 3.a.2 of the agenda.

VI) Adjournment: The meeting was adjourned at 8:45 p.m.